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DPD-0511-61

26 January 1961

MEMORANDUM FOR: Director of Training

SUBJECT : Letter of Appreciation:

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1. On two occasions, once on 31 August 1960, and again on 25 January 1961, Development Projects Division has had the good fortune to receive from two members of your staff an extensive briefing that, in the opinion of attending personnel, was outstanding in content and presentation and most stimulating and informative. The briefings were given at DPD by [REDACTED]

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2. Both briefings concerned the organization and functions of CIA and were tailored to meet the specific requirements of DPD. These requirements are, in a sense, different from other clandestine service divisions in that they are influenced by the fact that very many of our personnel are military specialists and technical civilian officers who, in the normal course of events, are not scheduled thru the operational support and clandestine activity programs in which knowledge of organization and function would be gained. In view of the fact that many of these personnel remain with the Agency for a comparatively short time, this capsule course provides a desirable and necessary orientation.

3. The idea stemmed from a query to [REDACTED] concerning the best way to provide one of our senior officials with a briefing. Out of this developed the two sessions which were unexcelled, as far as we are concerned, in the value to the DPD staff. To date 34 personnel have been thus briefed and, with OTR cooperation, DPD hopes to schedule similar briefings. I might add that the sessions have prompted an interest in training that should bear fruit in the future.

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4. I cannot express too highly the appreciation of DPD for this assistance and sincerely commend [REDACTED] on their diligence and keen interest in our needs. Their knowledge of Agency organization and functions and their truly outstanding and enthusiastic presentation of them has been brought to my attention by those who participated. I think the Office of Training must be well pleased with these representatives.

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DPD-0511-61  
Page 2 of 2

5. It is recommended that copies of this memorandum be placed in the permanent Personnel Files of [REDACTED] and [REDACTED] as an indication of our commendation and appreciation.

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JAMES A. CUNNINGHAM, JR.  
Assistant Chief, DPD

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